

# 2011-2012 Rancho Buena Vista High School

## REGISTRATION CHECKOFF LIST

Print, complete, sign, and bring all [Required Forms](#) on your registration day

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### Station 1 - Attendance Office

- Required  VUSD Emergency Card (complete, print, & sign)

### Station 2 - Nurses Office

- Tdap Immunization Verification (only for students still needing to show proof)

### Station 3- Performing Arts Center - PAC

#### Outside PAC-Drop off

- Required  RBVHS Parent/Student Handbook Signature (complete, print, & sign)  
(verifying review and agreement with the student handbook)
- Required  VUSD Signature Verification of Receipt of Documents/Release of Information Form  
(complete, print, & sign)
- Required  NCLB Student Residency Affidavit – (complete, print, & sign)

#### Inside of the PAC

- Id card photos-all students  
 Yearbook and school pictures grades 9-11

### Station 4-Tables in front of ASB

- Lunch Pass Application (JR/SR Only)  
 Parking (JR/SR Only)  
 Purchase Senior T-shirts  
 Free and Reduced Lunch Applications  
 PTSA Membership

### Station 5- ASB Windows

- Yearbook Purchase  
 ASB Discount Stamp Purchase  
 Parking (JR/SR Only)

### Station 6- Career Center

- Scheduling issues (must have locator and ID card)

### Station 7- Library

- Library (must have locator and ID card)

#### *Additional Registration Stops*

##### **Center of Quad**

- Clear Fines  
 Registration issues  
 Contracts

##### **Counseling Office**

- Address Verification  
 New to VUSD students

##### **Data Processing (front office)**

- Parent Portal  
 Parents registering for students who are not present

##### **Finance**

- Credit card payments  
 Fines

Remember the first day of school is August 17, 2011 7:30 am