

Monday AM Meeting Schedule 2011/2012

(reflecting the recently Board approved school calendar, with changes in start and end dates of both semesters)

1 st Semester		2 nd Semester	
		January 9	Late start Monday, first day of semester, no meetings
August 22	Department PLC (fourth day of semester 1)	January 23	Department PLC
August 29	Department PLC	January 30	Department PLC
September 12	All Staff @ PAC (CST and AYP)	February 6	Honors PLC/Subject PLC
September 19	Department PLC	February 13	Department PLC
September 26	Department PLC	February 27	Department PLC
October 3	Honors PLC/Subject PLC	March 5	Department PLC
October 17	Department PLC	March 12	Department PLC
October 24	Department PLC	March 19	All Staff/Staff Development
October 31	Department PLC	April 2	Department PLC
November 7	ALL Staff/Staff Development	April 9	Department PLC
November 14	Department PLC	April 16	Honors PLC/Subject PLC
November 28	Department PLC	April 23	Department PLC, potential change due to CST testing
December 5	Department PLC	April 30	Focus Groups, WASC
December 12	Holiday Breakfast	May 7	Department PLC
		May 14	Department PLC
		May 21	All Staff @ PAC (Annual Summary Report by WASC Leadership Team)

Notes:

- Teachers who do not belong to an **Honors PLCs** meet for a **Subject PLC**.
- ELD and AVID teachers will maintain their articulation after school hours. They will be compensated for their time.
- Invitation to attend EIP, 504s and SSTs trumps Monday morning articulation plans. It is a legal requirement that teachers participate in the formation of EIPs and 504s.
- Counselors are encouraged to avoid scheduling 504s during Honors Mondays.
- Content departments may select short or long term goals for improvement of students' mastery of skills and will collaborate during articulation hours to achieve those goals.
- Department collaboration is identified as PLCs because department work should be driven by four crucial questions:
 1. What do we want each student to learn?
 2. How will we know when each student has learned it?
 3. What will we do when a student did not learn?
 4. What will we do when a student learned?
- Depending upon each department's collaboration goals, a **Department PLC** can be managed in grade level or subject area groups.
- WASC Focus Groups convene at the end of the year to record school-wide progress toward achievement of WASC articulated goals.
- The WASC Leadership Team will provide an annual summary of school-wide achievement of WASC goals during the last Monday AM session for the year.
- The principal will meet with Classified Staff on October 31 and April 9.
- The single buy-back day occurs on August 15.
- Two staff development days are on August 16 and January 17.